



FILMING APPROVAL APPLICATION

Application Date

Project Title

Production Company

Location Mgr.

Cell Number

E-mail

Unit Mgr.

Cell Number

E-mail

Filming Location

Interior

Exterior

Address

Between

and

North

South

East

West

Start Date

Start Time

End date

End Time

Total Number of People on Site (Cast, Crew, etc)

Description of scene(s) being filmed

CHECK ALL THAT APPLY

Location Map Attached **(REQUIRED)**

Notice to resident/merchants to be delivered 72 hours in advance following approval by the Ottawa Film Office

Intermittent Road Closure Request (attach Road Closure Request Application)

Full Road Closure Request (attach Road Closure Request Application)

Picture vehicle to pull up/away/drive by

Travelling shot with normal traffic flow

Pyrotechnics Required (list details below and attach Pyrotechnics Approval Form)

Special Equipment

Generator

Dolly Tracks

Scaffolding

Crane

Rain Tower

Lighting

Other (describe below)

Special
Equipment
Details

Special Effects
and/or Stunts
(please describe)

Additional Notes

Instructions:

1. Download and complete this form in full electronically.
2. Email this form along with your Basic Information Documents and any supporting documents to info@ottawa.film.

Please Note: Incomplete applications will not be processed. The Ottawa Film Office cannot guarantee approval of any application that is not submitted in full by the minimum required processing time.